



26/3 'Mahavir Kunj ' Garodia Nagar, Ghatkopar(E), Mumbai-4000 077.

Cell No – 9869003176

Tel. No-2506 1045, 2506 0074

e-mail : [veenacomputers@hotmail.com](mailto:veenacomputers@hotmail.com)

### Job Description Form

Position Vacant	<b>Diploma or Degree Electrical engineers</b>
Organization Name	<b>VEENA COMPUTERS</b>
Company Profile	<p><b>VEENA COMPUTERS</b> is looking to hire candidates of various levels across Mumbai.</p> <p>Apply and get the chance to speak with <b>VEENA COMPUTERS</b> employees from who can refer you for a job after a telephonic interaction, thereby increasing your chances of getting hired by ten times for our corporate clients</p> <p><b>VEENA COMPUTERS</b> is established in 1986 is a leading name in the Computer Industries and Non-Computer industry offering you a wide spectrum of services like manpower Consultancy (On contract, Payroll outsourcing and recruiting)</p> <p>We also believe in ethical practices and wish to work with such organizations that are ethical, professional and believe in human values.</p> <p>Our specialization is in understanding company needs, and providing candidates with relevant experience, skills hardworking professionals to meet your needs.</p>

<b>Qualification</b> Graduate and Non-graduate	<b>Diploma or Degree</b> <b>Electrical engineer</b>		
<b>Required Skill Set</b> (In case of IT requirements)	Computer Knowledge –MS-Office		
<b>Relevant Industry</b>	Team Leader, Customer Service, Office Coordinator,		
<b>Job Description / Responsibilities</b>			
<b>Desired profile of the candidate</b>	<b>Graduate and Non-graduate</b>		
<b>Min. Exp.</b>	Freshers welcome		
<b>Max. Exp.</b>			
<b>Compensation range</b>	Rs.15000/- to Rs.20000/- per month		
<b>Location of posting</b>	Mumbai		
<b>Candidate's Location</b>	Mumbai		
<b>Contact Information</b> <b>VEENA COMPUTERS</b> 26/3 MAHAVIR KUNJ, 1 <sup>st</sup> Floor GARODIA NAGAR GHATKOPAR(E) Mumbai-400 077	<b>Contact Person</b> Veena Thakker Narendra Thakker	<b>Contact No.</b> 9869003176 9969050927	<b>e-mail ID</b> <a href="mailto:veenacomputers@hotmail.com">veenacomputers@hotmail.com</a>
<b>Website :</b>	<a href="http://www.veenacomputers.com">www.veenacomputers.com</a>		